

Sandusky Central Catholic School
Board of Directors
Meeting Summary
April 15th, 2015

Present: Craig Tyler, Tamara Humphrey, Carla Pelz, Mary Murphy, Rob Kaftan, Duff Milkie, David Harrison, Fr. Joseph Steinbauer

Ex-Officio:

Guests: Tad Windau (CFO), Fr. Michael Roemmele (Vicar for SCCS), Dennis Antonelli (Principal grades 6 – 12), Paula Roth (Principal grades PK – 5), Ryan Wikel (athletic Director, Assistant Principal for Student Services)

Excused: Ken Berlin, Julie Youskievicz

The evening began at 6:00 with an open forum for concerned stakeholders. There were no attendees.

The regular meeting was called to order by Craig Tyler at 6:15. The meeting began with prayer.

Mr. Ryan Wikel, Athletic Director, gave an update on our league status, scheduling for the 2015 – 2016 and 2016 – 2017 school years, and sports camps scheduled throughout the summer of 2015. He also discussed the challenges we face with upkeep on sports facilities used by Panther teams. Discussion was held about plans to grow the athletic programs in the lower grades.

Minutes: Craig Tyler made a motion to accept the minutes of the March, 2015 meeting as presented, seconded by Carla Pelz. All in favor, motion passed.

Academic Administrative Reports

Mr. Antonelli and Mrs. Roth submitted written reports to the board before the meeting.

In addition to his written report, Mr. Antonelli addressed:

- Scheduling for the 2015 – 2016 school year is going well.
- Mr. Antonelli addressed the Kiwanis Club of Sandusky the week of April 6th regarding SCCS.
- There are some concerns with the delivery of instruction of our Catholic Identity as related to student scores on the ACRE test.
- Mr. Antonelli is working on the second round of teacher evaluations.
- Howard Collins is retiring at the end of the 2015 – 2016 school year.

Consent Agenda

Committees:

1. Finance:

Committee Meeting Summary: No committee report.

- Tamara Humphrey and David Harrison have coordinated an ad hoc committee to discuss tuition rates and policies for 2016 – 2017 SY. Meeting will be held on April 22nd.

2. Facilities and Transportation:

Committee Meeting Summary: Committee met on April 1. Topics of discussion included the Kinzel Center, new doors, security improvements, improvements to the Decatur / Madison street corner, windows, vehicles, and the possible placement of two AEDs.

- The Kinzel project is progressing, with the goal still to have the Den ready for the start of the volleyball season.
- Window installation will begin soon.

3. Program:

Committee Meeting Summary: Committee did not meet. Committee chair met with principals to discuss plans for the 2015 – 2016 SY, including the culture of learning and professional development for the teaching staff.

4. Advancement & Development:

Committee Meeting Summary: No Committee Report

- Auction committee has been working very hard on the “Island Time” event, to be held April 25th. The event has sold out.
- A grant writing committee is being coordinated.

5. Human Resources:

Committee Meeting Summary: No committee report

6. Catholic Identity:

Committee Meeting Summary: No Committee Report

7. Governance:

Committee Meeting Summary: No Committee Report

- June 27th has been targeted as the date for annual elections.

Executive Administrative Reports

Chief Financial Officer Report: Tad Windau submitted the financial statement to board members before the meeting. In addition to his written report, Mr. Windau addressed the following topics:

- Our account with USB, and the funds received from the Sandusky Orioles Club from the sale of tip tickets.
- The Finance Department Staff has been working on the recovery of significantly aged accounts receivable. Results have been very good.

Vicar’s Report: Fr. Michael submitted his report to the board before the meeting. In addition to that report, Fr. Michael discussed:

- Advancement and Development department data.

Old Business:

New Business:

- Discussion held and request made to principals to provide strengths and weaknesses as pertaining to academics, and what changes they would like to see in order to improve academic achievement and to grow enrollment.
- Craig Tyler has asked the Foundation to provide meeting dates for executive committees to meet. The Board agreed to request monthly disbursements from the Foundation's Endowment Fund instead of an annual disbursement.
- Craig Tyler made a motion to re-establish a committee to evaluate long-rang planning for facilities. Motion seconded by Rob Kaftan. All in favor, motion passed.
- Craig Tyler reminded board members that there will be an opportunity on August 24th for the gathering of all school governing board in the Diocese. He encouraged attendance.
- Craig Tyler also mentioned that Aly Sterling Philanthropy will be offering a Board Catalyst Series again this fall. The series consists of three half-day sessions from 8:00 a.m. to noon, and the diocese would like to see 2 members from each board attend.

The regular meeting was closed with a prayer and adjourned at 8:45.

Respectfully submitted by,

Tamara Humphrey
Secretary, SCCS Board of Directors