

Present: Julia Colavincenzo, Dave Harrison, Chris Kolar, Matt Maschari, Duff Milkie, Kathy Morrow, Carla Pelz, Father Joe Steinbauer, and Julie Youskievicz. Jen Lippus came late.

Ex Officio: Father Michael Roemmele

Guests: Tad Windau (CFO)

Excused: Mr. Dennis Antonelli, 6-12 Principal and Mrs. Paula Roth, Pre-5 Principal

The evening began at 6:00 in the Panther Performance Center with an open forum for concerned stakeholders. No attendees.

The regular meeting was called to order at 6:04 by Duff and Father Michael led us in prayer to begin the meeting.

Academic Administrative Reports

*None given.

CONSENT AGENDA ITEMS:

Committee Reports:

- 1.) Human Resources: Carla Pelz-No report.
- 2.) Facilities and Transportation: Chris Kolar-No report.
- 3.) Programs: Julie Youskievicz-No report.
- 4.) Finance: David Harrison-No report.
- 5.) Advancement and Development: Jenn Lippus-No report.
- 6.) Catholic Identity: Kathy Morrow-No report.
- 7.) Governance: Julia Colavincenzo-No report.

Vicar's Report-Father Michael Roemmele:

- School will incur savings with their printing company (MCPC)
- Reported on outstanding legal issue.
- Letters of Intent going out soon to teachers.

CFO Report-Tad Windau:

- Written report submitted in advance.
- Reviewed Accounts Receivable report.

New Business:

1. Alumni and Stakeholder Communications
 - Discussed ways to streamline and improve methods of communication. It was suggested that Emily Kasper be a point person to disseminate messages.
2. Head of School Search
 - Reviewed revised job description which was developed with input from Bishop Thomas. Will take out one line.
 - Father Michael created a letter that will be sent out, first, internally and, then, externally. Will e-mail staff informing them of the process.
 - Revised proposed deadlines for the search timeline. (Will keep end of February as application deadline.)
 - Discussed places for posting.
3. Discussed upcoming events and tasks
 - January-performance evaluations of administrators
 - February-State of the School
 - March & April-work on Governance Committee statutes

Old Business:

1. Vote to approve the donor agreement between SCCS and the Foundation. Motion by Chris. Seconded by Kathy. Unanimously approved
2. Vote to make no changes to K-12 tuition for the 2017-2018 school year. Motion by Kathy. Seconded by Chris. Unanimously approved

The regular meeting was closed with a prayer by Father Joe at 7:15.

An executive session for Board of Directors members convened and was concluded at 7:20.

Respectfully submitted by,

Carla Pelz
Secretary, SCCS Board of Directors