

Sandusky Central Catholic School
Board of Directors
Regular Meeting
May 20th, 2015

Present: Craig Tyler, Tamara Humphrey, Carla Pelz, Mary Murphy, Rob Kaftan, David Harrison, Fr. Joseph Steinbauer, Ken Berlin

Ex-Officio:

Guests: Tad Windau (CFO), Fr. Michael Roemmele (Vicar for SCCS), Dennis Antonelli (Principal grades 6 – 12), Paula Roth (Principal grades PK – 5), Emily Kasper (Development Director)

Excused: Julie Youskievich, Duff Milkie

The evening began at 6:00 with an open forum for concerned stakeholders. Mike Kessler, parent of a current 6th grader, attended to discuss concerns with academics and the course schedule for the 6th grade.

The regular meeting was called to order by Craig Tyler at 6:24. The meeting began with prayer.

Minutes: Craig Tyler made a motion to accept the minutes of the April, 2015 meeting as presented, seconded by Mary Murphy. All in favor, motion passed.

Development Director Report – Emily Kasper, SCCS Development Director, gave an update on efforts from the Development Department during the 2014 – 2015 school year. She presented an updated GHANT chart / calendar, reviewed special events, gave results from specific appeals, presented an update on enrollment, outlined primary responsibilities of the development office team, etc. Of particular note was the success of the “Island Time” auction, which had revenue in excess of \$107,000. Craig Tyler thanked Ms. Kasper and her team for a job well done.

Academic Administrative Reports

Mr. Antonelli and Mrs. Roth submitted written reports to the board before the meeting.

In addition to his written report, Mr. Antonelli addressed:

- Scheduling for the 2015 – 2016 school year is going well. All high school students registered for the 2015 – 2016 school year should be receiving schedules for next year before the end of the current school year.
- Concerns about academics in the middle school.
- The possibility of hosting camps for our students during the 2015 summer. Possible topics include arts, music, engineering, leadership, etc.
- The need to replace a few teachers who are retiring or have found employment elsewhere.
- The principals will be attending a GAP meeting with members of the three parishes to explore opportunities on possible collaboration.

In addition to her written report, Mrs. Roth addressed the following:

- A supplemental summer reading / tutoring program has been established for students needing assistance / additional help. Mrs. Roth needs approximately \$1500 in tuition assistance for this program.

Consent Agenda

Committees:

1. Finance:

Committee Meeting Summary: No committee report.

2. Facilities and Transportation:

Committee Meeting Summary: No committee report.

3. Program:

Committee Meeting Summary: Committee did not meet.

4. Advancement & Development:

Committee Meeting Summary: No Committee Report

5. Human Resources:

Committee Meeting Summary: Committee met on May 6th. Discussion centered on the revision of the athletic handbook and Panther Nation.

6. Catholic Identity:

Committee Meeting Summary: Committee met on May 14th. Discussion centered on the Campus Minister position, and the potential integration of the Sports Leader program with the current house system.

7. Governance:

Committee Meeting Summary: Committee met on May 5th. Discussion centered on upcoming board elections.

Executive Administrative Reports

Chief Financial Officer Report: Tad Windau submitted the financial statement to board members before the meeting. In addition to his written report, Mr. Windau addressed the following topics:

- He anticipates we will end the 2014 – 2015 on target and very close to what was budgeted.
- He anticipates further reductions in anticipated revenue for the 2015 – 2016 school year, and the budget will need to be adjusted accordingly.
- He anticipated a slight reduction in the number of students attending SMCC through the International Student Program.

Vicar's Report: Fr. Michael submitted his report to the board before the meeting. In addition to that report, Fr. Michael discussed:

- Advancement and Development department data.
- An update on staffing.
- An update on the Kinzel Center – seats are being removed from the upper section. The drop ceiling is being removed. Changes are being made to the bathrooms and the hallway where the trophy cases are currently. All changes to the Den are anticipated to be finished by the start of the 2015 – 2016 school year. The new atrium will begin at a later date.
- Windows have been measured and ordered. Before installation, some tuck pointing will need to take place. We are awaiting the scaffolding to arrive (currently being used on the courthouse project) before that can begin on our campus.

Old Business:

- The tuition ad hoc committee continues to meet.
- Elections for new board members are slated for the weekend of June 27th. The slate is full. Rob Kaftan asked board members to consider speaking at masses the weekend of June 20th / 21st.
- Duff Milkie is working on a directive / dashboard plan for a new president.
- Fr. Michael continues to make progress toward settling the lawsuit from Tracy Frederick.
- Board members were reminded to attend SMCC graduation at 3:30, May 31st, at the Sandusky State Theatre.

New Business:

- The 2015 – 2016 school year calendar will be emailed to board members for a vote / approval.
- Discussion was held about long range facilities / potential property acquisition.

The regular meeting was closed with a prayer and adjourned at 8:36.

Respectfully submitted by,

Tamara Humphrey
Secretary, SCCS Board of Directors